Manager Leadership Program | Outline

Over the course of 5-group sessions, this program develops managers into confident, effective leaders. Through group sessions focused on communication, accountability, and performance, participants build the skills and habits needed to lead high-performing teams.

. **Leadershp Academy**		
Audience	• New Managers • Future Managers • Current Managers who may benefit from this training	➢ $1,650/participant ➢ Typical payments as follows: - 50% deposit when project begins - Balance due upon completion of project
Task	**Details**	
Pre-work:	• Behavioral Assessment for all participants	
Session Topics:	1. Leadership vs Management (90-min)	o What Makes Good Leaders o Leadership Characteristics Table o Behavioral Assessment Reports
	2. Communicating Simply & Powerfully (90-min)	o 3-5 min Presentation by each Participant o Assessing Your Communication Style & Adapting to the Listener o Keys to Better Communication
	3. Resolving Unproductive Conflict (90-min)	o Types of Conflict (1:1 vs Organizational/Team) o Understanding Different Points of View o Strategies to Resolve Conflict
	4. Managing/Developing Others (120-min)	o 360 Participant Assessment o Evaluate Your Team o Addressing the *What, How* and *When* of Developing others o The value of Consistent 1:1's o Creating Development Plans for Employees
	5. Time Management (90-min)	*"Managing your focus and intention."* o Do, Defer, Delegate, Delete o 80/20 Rule o ABC's of Setting Priorities o Protect Your Einstein Window
Materials Provided:	• Participant Guide • Book: ***The Power of a Positive Team*** by Jon Gordon • Additional readings may be assigned throughout the program supporting the session topics	
1:1 _Participant_ Coaching	• I will also be available for an additional 90-days after program has been completed for any follow-up questions or concerns from participants (2-hrs/participant)	
Engagement	• Scheduled every other week • Total duration: 10-week program	

Helping unlock your business potential by developing your #1 asset. (Your Employees)

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